

Novitiate of the Brothers of St. Patrick
 7820 Bolsa Avenue
 Midway City, CA 92655
 714-897-8181
 www.bspca.net

Reservation Invoice

Date: _____

User: _____

Phone: _____

Address: _____

City, State, Zip: _____

Date of Event: _____ Times: _____ Number of Attendees: _____

Type of Event: _____

Will alcohol be served: _____ User is responsible for security and obtaining alcohol license daily permit.

Users insurance carrier and policy number: _____

When you make your reservation, you will be required to pay a refundable cleaning and damage deposit. For your protection, you should make a pre-event inspection of the premises and notify the Facility Supervisor of any discrepancies that might later affect your refund. Your group is responsible to clean up after use of facilities. Remember, during the time that your group is using one or more of our buildings, it is your responsibility to see that it is respected by all members of your group. This deposit is also a facility reservation deposit, and it will **NOT** be refunded if you cancel your event without providing **14 days notice**. User warrants to the Novitiate that it will provide all the supervision necessary for the safe use of facilities.

Facilities Reserved

Chapel		Kitchen		Classrooms	
Courtyard		North Lawn & Stage		South Field	
South Field		Library		Cottage	
Glass Sunroom		West Lawn & Stage		North Lawn	

Fee for use of facilities	\$
Reservation & Cleaning Deposit Paid	\$
Amount Paid	\$
Balance Due	\$

Signature of User: _____

In consideration of having the benefit of the use of the Novitiate facilities at 7820 Bolsa Avenue, Midway City, California, of the Brothers of St. Patrick, the User for itself and all its directors, officers, program participants, employees, agents and assignees, hereby releases, waives, discharges and covenants not to sue Patrician Brothers, Brothers of St. Patrick, its officers, directors, managers, employees, volunteer staff, agents and representatives with respect to any and all liability to the User, its director, officers, program participants, employees, agents, personal representatives, heirs, next of kin and assigns for any loss or damage, and any claim or demands therefore .